



BOARD OF COUNTY COMMISSIONERS FOR COLUMBIA COUNTY, OREGON

Wednesday, April 11, 2018
10:00 a.m. - Room 308

BOARD MEETING AGENDA

CALL TO ORDER/FLAG SALUTE

MINUTES:

Minutes, April 4, 2018 Board meeting.
Minutes, April 4, 2018 Work Session

VISITOR COMMENTS - 5 MINUTE LIMIT

CONSENT AGENDA:

- (A) Ratify the Select to Pay for the week of 04.9.18.
- (B) Ratify Request for Change Order for Connect Oregon Grant No. 30620 for the Rainier Transit Center Project and authorize Janet Wright to sign.
- (C) 2018 Liquor License Renewal for: Bing's Restaurant.

AGREEMENTS/CONTRACTS/AMENDMENTS:

- (D) C14-2018 - Amendment No. 4 to Agreement 30801 ODOT Grant Agreement.
- (E) C16-2018 - License Agreement with the Rainier Senior Center for a Temporary Bus Stop for CC Rider and authorize the Chair to sign.

DISCUSSION ITEMS:

- Website Vendor Contract

COMMISSIONER HEIMULLER COMMENTS:

COMMISSIONER MAGRUDER COMMENTS:

COMMISSIONER TARDIF COMMENTS:

EXECUTIVE SESSION:

11:00 am - Executive Session under ORS 192.660(2)(a) - Interviews

Pursuant to ORS 192.640(1), the Board of County Commissioners reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.



ConnectOregon REQUEST FOR CHANGE ORDER

The Project Recipient must submit this form to ODOT when any of the Project key milestone dates and/or completion date listed on the Recipient's *ConnectOregon* agreement are projected to be delayed by 90 days or more, or when any other changes to the Agreement are being requested.

Instructions to Recipient:

- Complete Parts A, B and C.
- Sign and date Page 1 of this form, and submit completed form and all attachments to the ODOT Project Liaison.

Part A: Project Details

PROJECT NAME Rainier Transit Center Project		REGION NUMBER 1	IGA NUMBER 30620	CONNECT PROGRAM (CO I, II, III, IV) V
RECIPIENT NAME Columbia County			APPLICATION NUMBER	
ADDRESS 230 Strand Street			CHANGE ORDER NUMBER 1	
CITY St. Helens	STATE OR	ZIP 97051	DATE CHANGE REQUESTED 3/28/18	
PHONE 503 740 0348	FAX 503 823 1397	E-MAIL Janet.wright@co.columbia.or.us		

Recipient – Complete form, sign, date, and send form and any attachments to the ODOT Project Liaison and a copy to the *ConnectOregon* Program Manager at LGSCoconnectOregon@odot.state.or.us

RECIPIENT SIGNATURE 	DATE 3-23-18
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ODOT Project Liaison – Send completed form to:

ConnectOregon Program Manager at
LGSCoconnectOregon@odot.state.or.us

ODOT USE ONLY

ODOT Project Liaison	<input type="checkbox"/> Recommend approval <input type="checkbox"/> Do not recommend approval	SIGNATURE	DATE
Rail Division Operations Manager (Required on Rail Projects only)	<input type="checkbox"/> Recommend approval <input type="checkbox"/> Do not recommend approval	SIGNATURE	DATE
ConnectOregon Program Manager	<input type="checkbox"/> Approved <input type="checkbox"/> Recommend approval <input type="checkbox"/> Do not recommend approval	SIGNATURE	DATE
ConnectOregon Oversight Committee	<input type="checkbox"/> Approved <input type="checkbox"/> Recommend approval <input type="checkbox"/> Do not recommend approval	SIGNATURE	DATE
Director, Oregon Department of Transportation	<input type="checkbox"/> Approved <input type="checkbox"/> Not approved	SIGNATURE	DATE

Part B: The key milestones are hereby requested to be modified as follows. (List all Project key milestones as described in Recipient Agreement, current key milestone due dates, and requested milestone due dates.)

Project Key Milestone Description	Current milestone due date(s)	Requested milestone due date(s)
1.		
2.		
3. Permits	3/30/2017	5/31/18
4. Final Plans/Bidding/Engineering Documents	6/23/16	3/31/2018
5. Construction Contract Award	9/30/2017	4/4/2018
6. Project Completion	12/13/2018	12/31/2018
Does the requested change affect the Project completion date? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, new date: Original Project Completion Date: 12/13/2018		12/31/18

Part C: Change request information. (Answer all questions. Provide as much detail as possible to answer the questions in Part C. Use additional sheets if necessary.)

1. Describe the change requested.
The Change requests an amendment to change the completion dates shown above.

2. Why is the change required? Provide as much detail as possible; use extra sheets if necessary.
The change is required to adequately allow for the project to be completed by the end of December 2018.

3. Total costs

i. Does the change increase the total cost of the Project? Yes No

ii. Does the change decrease to total cost of the Project? Yes No

iii. What is the total cost of the Project now? \$

4. Impacts to local business
Does the change bring any additional business partners/construction in connection with the *ConnectOregon* Project? Yes No

i. If yes, what is the additional business being added to the Project, and what is the cost?

ii. If yes, how many additional construction and/or permanent jobs are associated with the change?

5. Impacts to local jobs
Number of construction and/or permanent jobs on the Project including this change:..... NA

i. What is the total estimated number of construction jobs?

ii. What is the new total number of permanent jobs estimated to be created?

6. Does the change meet the original intent of the *ConnectOregon* Project? Address what the original considerations were and if they are changed now.
Yes

7. Does the change affect the total match? Yes No

8. Provide justification for the change. As project readiness is a key component to the Project, any delays to the Project will be scrutinized carefully. If this request results in a delay, explain why this Project should still be considered viable as opposed to canceling it or imposing sanctions identified under "ODOT Obligations" of your *ConnectOregon* agreement.
The justification for the change is needed to allow for the completion of the project and to comply with the purchasing requirements of the County. There will be no other change order requests for this project.
9. Mitigation: What efforts have you made to keep the Project on schedule?
The project, on the whole, is still on schedule as the completion date was scheduled to be 12/13/18. We are requesting a change in elements 3 through 5 (above) in order to comply with the Connect V program requirements. The change in element 6 for the completion date adds 12 working days to the completion schedule but keeps the project ending in December of 2018.

AMENDMENT NUMBER 4
ODOT GRANT AGREEMENT NO. 30801
Columbia County

The **State of Oregon**, acting by and through its Department of Transportation, hereinafter referred to as **State**, and **Columbia County**, hereinafter referred to as **Recipient**, entered into an Agreement on **July 14, 2015**, Amendment 1 (one) on **February 23, 2017**, Amendment 2 (two) on **June 29, 2017**, and Amendment 3 (three) on **October 09, 2017**. Said Agreement is to secure financial assistance to complete the activities described in Exhibit A.

It has now been determined by State and Recipient that the Agreement referenced above, although remaining in full force and effect, shall be amended to extend the agreement period.

Page 1, Agreement, Paragraph 1, which reads:

1. **Effective Date.** This Agreement shall become effective on the later of **July 1, 2015** or the date when this Agreement is fully executed and approved as required by applicable law. Unless otherwise terminated or extended, Grant Funds under this Agreement shall be available for Project Costs incurred on or before **June 30, 2018** (Expiration Date). No Grant Funds are available for any expenditures after the Expiration Date. State's obligation to disburse Grant Funds under this Agreement shall end as provided in Section 6.b.iv of this Agreement.

Shall be deleted in its entirety and replaced with the following:

1. **Effective Date.** This Agreement shall become effective on the later of **July 1, 2015** or the date when this Agreement is fully executed and approved as required by applicable law. Unless otherwise terminated or extended, Grant Funds under this Agreement shall be available for Project Costs incurred on or before **December 31, 2018** (Expiration Date). No Grant Funds are available for any expenditures after the Expiration Date. State's obligation to disburse Grant Funds under this Agreement shall end as provided in Section 6.b.iv of this Agreement.

This Amendment may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

SIGNATURE PAGE TO FOLLOW

Columbia County, by and through its

By _____
(Legally designated representative)

Name _____
(printed)

Date _____

By _____

Name _____
(printed)

Date _____

APPROVED AS TO LEGAL SUFFICIENCY

(If required in local process)

By _____
Recipient's Legal Counsel

Date _____

Recipient Contact:

Chad Mace
230 Strand Street
Saint Helens, OR 97051
1 (503) 366-0159
chad.mace@co.columbia.or.us

State Contact:

Arla Miller
555 13th St. NE
Salem, OR 97301-4179
1 (503) 986-3312
Arla.MILLER@odot.state.or.us

State of Oregon, by and through its
Department of Transportation

By _____
H. A. (Hal) Gard
Rail and Public Transit Division Administrator

Date _____

APPROVAL RECOMMENDED

By _____ Andrew O'Keefe

Date _____ 04/04/2018

APPROVED AS TO LEGAL SUFFICIENCY

(For funding over \$150,000)

Amendment changes to this Agreement are within the scope of the original or previously amended version; therefore, legal sufficiency review is exempt under OAR 137-045-0050(2).

LICENSE AGREEMENT

for use of Rainier Senior Center Facilities for Temporary Bus Stop

THIS AGREEMENT is by and between **Columbia County**, a political subdivision of the State of Oregon, hereinafter referred to as "County", and **Rainier Senior Center**, hereinafter referred to as "Owner", for the use of the Rainier Senior Center, as follows:

Name of Facility: **Rainier Senior Center**

Address of Facility: **48 W. 7th Street, Rainier, OR 97048**

Description of the Use (areas where the use will take place and how those areas will be used): **The County will use the covered turnout at the Senior Center as a temporary bus stop during the construction of the Rainier Transit Center. The County may place signage at the bus stop location. Buses will not be parked on the property.**

Date and Time of the Use: **From April 11, 2018, to completion of the Rainier Transit Center bus stop (no later than December 31, 2018).**

In consideration of the permission given by Owner for County to use the Facility for the above-described Use, County agrees to release, indemnify, defend and hold harmless the Owner, its officers, agents and employees, successors and assigns against all liability, loss, and costs arising from actions, suits, claims, or demands, except when due to the Owner's sole negligence, arising in any manner out of the use of such facilities by County, its officers, agents, employees, members or invited guests.

LICENSEE: **Columbia County**
230 Strand Street
St. Helens, OR 97051
Contact: Chad Mace (503) 366-8504

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

RAINIER SENIOR CENTER

By: _____
Margaret Magruder, Chair

By: _____

Date: _____

Name: _____

Date: _____